

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, October 8, 2018
Northern Lehigh Administration Building
Board Room
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular school board meeting held on September 10, 2018. (Minutes)

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education/Policy Committee Meeting held on October 1, 2018 (Attachment #1)
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on October 3, 2018 (Attachment #2)
 - Minutes of the Finance Committee Meeting held on October 3, 2018 (Attachment #3)
- F. Student Representatives to the Board Report..... Mr. Preston Kemery
Ms. Madison Hoffman
- G. Solicitor's Report Attorney Keith Strohl
- H. Assistant to the Superintendent Dr. Tania Stoker
 - Student Activities & Family Engagement
 - PDE Safe schools grant
- I. Business Manager's Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz

- J. Superintendent's Report..... Mr. Matthew J. Link
 - Student Council Yearly Board Presentation
 - Cross Country Coach - 1,000th Win
 - McClure Presentation

K. An executive session will be held at 6:30 p.m. in the Administration Office Conference Room.

IV. PERSONNEL

A. Resignation

Accept the resignation of Barry Herman as a Gameworker for the 2018-2019 school year.

B. Family Medical Leave

Approve the request of employee #6664 to take an eight week family medical leave of absence beginning on or about January 24, 2019 for the birth of a child. Employee is requesting to use accumulated sick days in conjunction with the family medical leave. Employee plans to return to her teaching position upon exhaustion of family medical leave.

C. Brandywine Transportation Bus Drivers

Motion to approve the following bus/sub drivers from Brandywine Transportation to transport Northern Lehigh School District students for the 2018-2019 school year:

Michael Knauss

D. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2018-2019 school year:

Stephen Shuey
 From: Step 11B+24
 To: Step 11M

Steven Jonkman
 From: Step 7B+24
 To: Step 7M

E. Game Workers 2018-2019

Motion to renew the appointment of the following list of people as Game Workers for the 2018-2019 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2018-2019 Supplemental Personnel Salary Schedule:

Terry Bowman
 Alden Farber

Jeffrey Miller

F. Substitute-Non-Instructional

1. Motion to renew the appointment of the following individual as a substitute secretary for the 2018-2019 school year at the 2018-2019 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Amanda Trelease

2. Motion to renew the appointment of the following individual as a substitute aide for the 2018-2019 school year at the 2018-2019 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Linda Neff

3. Motion to renew the appointment of the following individuals as substitute cafeteria workers for the 2018-2019 school year at the 2018-2019 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Linda Neff

Amanda Trelease

G. Co-Curricular Resignation

Accept the resignation of Jeremy Battista from his position as Assistant Boys' Soccer Coach for the 2018-2019 soccer season. Stipend to be paid will be \$406.66.

H. Co-Curricular Change of Status

Approve the motion to change the status of Tyler Svetik, Volunteer Assistant Boys' Basketball coach which was originally approved at the May 14, 2018 board meeting, to Middle School Boys' Basketball Coach \$4,838.00 for the 2018-2019 school year.

I. Co-Curricular Appointment 2018-2019

| | | |
|-------------------|--------------------------------|------------|
| Dan Belfonti | Assistant Boys' Soccer Coach | \$2,643.34 |
| Katherine Farber | Freshman Class Advisor | \$ 692.00 |
| Frank Gnas | Freshman Class Advisor | \$ 692.00 |
| Janelle Scheckler | National Honor Society Advisor | \$ 543.00 |

J. Co-Curricular Volunteers 2018-2019

| | |
|-----------------|--------------------------|
| Joseph Seremula | Assistant Baseball Coach |
| Fred Folland | Little Leo Club |
| John Weremedic | Little Leo Club |

V. **POLICY**

A. Board Policy Second Reading

1. Approve school board policy #815.1 – Operations - Social Media with changes, as presented after second reading. (Attachment #4)
2. Approve school board policy #828 – Operations - Fraud, as presented after second

reading. ([Attachment #5](#))

VI. CONFERENCES

- A. Jennifer Butz - Women's Leadership Forum: Engaging Girls in STEM - October 15-16, 2018 - St. Paul, MN; Travel - \$658.55; Lodging - \$101.14; – Total Approximate Cost: \$759.69 – Funding: Northern Lehigh Education Foundation EITC Grant ([Attachment #6](#))
- B. Mary Frank - Women's Leadership Forum: Engaging Girls in STEM - October 15-16, 2018 - St. Paul, MN; Travel - \$658.55; Lodging - \$101.14; – Total Approximate Cost: \$759.69 – Funding: Northern Lehigh Education Foundation EITC Grant ([Attachment #7](#))
- C. Matthew Link – PASA New Superintendents' Academy - Part 3 - Professional and Community Leadership – January 8-9, 2019 – PASA Offices – Harrisburg, PA – Registration: \$229.00; Lodging: \$138.75; Travel: \$88.73 – Total Approximate Cost: \$456.48 – Funding: Superintendent's Budget ([Attachment #8](#))

VII. CURRICULUM AND INSTRUCTION

A. Comprehensive Plan 2019-2022

Approve the Comprehensive Plan beginning July 1, 2019 – June 30, 2022, as presented. ([Copy](#))

- B. Approve to authorize the Superintendent to execute a letter of agreement for the 2018-2019 academic year with the Center for Humanistic Change, Inc. to provide Student Assistance Program (SAP) Liaison services. The Student Assistance Teams in our school district will use these services. ([Attachment #9](#))
- C. Approve to authorize proper officials to execute an Affiliation Agreement between Northern Lehigh School District and Kutztown University for a teacher preparation program. This program allows students at Kutztown University to student teach in our district in order for them to complete their practicum hours needed for graduation. ([Attachment #10](#))
- D. Authorize administration to enter into an agreement with Apple Tree Educational Associates, LLC to provide bilingual school psychologist services to assist the Special Education Department with bilingual assessments and student evaluations. Rate of pay will be \$1,800.00 per student evaluation. ([Attachment #11](#))
- E. Approve the addendum to the Pediatric Therapeutic Services Agreement to provide bilingual speech services at a rate of \$85.99 per hour, on an as needed basis for the 2018-2019 school year. ([Attachment #12](#))

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Approve the Northern Lehigh School District Goals for the 2018-2019 school year. ([Copies Distributed to Board Members](#))

X. FINANCIAL

- A. Approve the Following Financial Reports:
1. General Fund Account month of September, 2018 (Unaudited)
 2. NLMS Student Activities Account month of September, 2018 (Unaudited)
 3. NLHS Student Activities Account month of September, 2018 (Unaudited)
 4. NLHS Scholarship Account months of August & September, 2018 (Unaudited)
 5. Capital Construction month of September, 2018 (Unaudited)
 6. Cafeteria Fund month of September, 2018 (Unaudited)
 7. Refreshment Stand month of September, 2018 (Unaudited)
- B. Approve the Following List of Bills:
1. General Fund months of September & October, 2018
 2. Cafeteria Fund months of September & October, 2018
 3. Capital Construction month of October, 2018
 4. Refreshment Stand month of September, 2018
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #13)
- D. Approve the 2018-2019 Northern Lehigh District Salary Schedule as presented. (Distributed to Board and Administration only)
- E. Approve to release the \$5,000.00 donation to the Slatington Public Library that is budgeted in the 2018-2019 school year.
- F. RESOLVED, the Board of Education approves the addendum to the agreement with Portnoff Law Associates, Ltd. to be the delinquent real estate tax collector for the 2018 tax year. (Attachment #14)
- G. Approve the appointment of Statewide Tax Recovery as the delinquent per capita tax collector for the 2018 tax year.

XI. (a)LEGAL

- A. Expulsion Hearing Waiver Approval
1. The Board agrees to expulsion hearing waiver for Student #2090242. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.
 2. The Board agrees to expulsion hearing waiver for Student #2390189. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.
 3. The Board agrees to expulsion hearing waiver for Student #1990282. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XI. (b)LEGAL

A. Student Expulsion

Recommend that the Board of Education approve Findings of Fact and Conclusion of Law and recommendation of the Hearing Committee held at 6:15 pm on October 1, 2018. This recommendation is to expel student #2190080.

Roll Call

Moved: _____; Seconded _____

Vote: Yes _____, No _____, Abstention _____, Absent _____

XII. CORRESPONDENCE

XIII. INFORMATION

A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on August 20, 2018. Minutes

B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on August 2, 2018. (Minutes)

C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on August 22, 2018. (Minutes)

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT