

**NORTHERN LEHIGH SCHOOL DISTRICT
 Regular School Board Meeting
 Monday, October 8, 2012
 Northern Lehigh Administration Building
 Board Room
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular School Board Meeting held on September 10, 2012.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Raymond J. Follweiler, Jr.
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education/Policy Committee Meeting held on October 1, 2012 (Attachment #1)
 - Minutes of the Community Relations Committee Meeting held on October 1, 2012 (Attachment #2)
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on October 3, 2012. (Attachment #3)
 - Minutes of the Finance Committee Meeting held on October 3, 2012. (Attachment #4)
- F. Student Representatives to the Board Report Ms. Courtney Blocker
 Mr. Nathaniel Czarnecki
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
 - Parent Involvement . Barnes & Noble Event . November 8, 2012
- I. Business Managers' Report Mrs. Rhonda Frantz
 Mrs. Sherri Molitoris
- J. Superintendent's Report Mr. Michael W. Michaels

IV. PERSONNEL

A. Administrative Transfer

1. Non-Instructional

- a. Connie Zellner *
- From: Peters Elementary School Head Cook
 To: Slatington Elementary Cooks Helper
 Salary: \$14.87 Per Hour/5 ½ Hours Per Day/180 Student Days per year plus additional cleaning days as needed (2009-2013 Educational Support Personnel Association CBA)
 Effective: September 10, 2012
***60 Day probationary period ending November 8, 2012.**
- b. Debbie Peters*
- From: Slatington Elementary Cooks Helper
 To: Peters Elementary Head Cook
 Salary: \$17.43 Per Hour/5 ½ Hours Per Day/180 Student Days per year plus additional cleaning days as needed, there is no change in salary (2009-2013 Educational Support Personnel Association CBA)
 Effective: September 10, 2012
***60 Day probationary period ending November 8, 2012.**
- c. Jennifer Sheridan*
- From: Part Time Middle School Cooks Helper replacing Sheila Andrews who resigned.
 To: High School Cooks Helper
 Salary: \$8.80 Per Hour/5 ½ Hours Per Day/180 Student Days per year plus additional cleaning days as needed (2009-2013 Educational Support Personnel Association CBA)
 Effective: October 9, 2012
***60 Day probationary period ending December 7, 2012.**

B. Appointments

1. Instructional

- Steven Jonkman
 Assignment: Temporary Vacancy Replacement
 Slatington/Peters Elementary Music Teacher
 replacing an employee on family medical leave
 Salary: Substitute Teacher Rate Days 1-30;
 Day 31 and beyond \$44,000 prorated
 (Step 1 Bachelors on the 2012-2013 CBA Salary Schedule)
 Effective: September 24, 2012
 Termination Date: On or about January 14, 2013

2. Non-Instructional

- a. Robin Blocker*
 Assignment: PCA for Student #2390122 at Peters Elementary School

Salary: \$11.40 Per Hour Monday-Friday, 11:20 . 3:50 up to 180 Student Days a school year plus additional 20 Hrs for Staff Development according to language in MOU

(This rate is in effect until a new Memorandum of Understanding is in place)

Effective Date: September 24, 2012

***Pending verification of missing documents and 60 Day probationary period ending November 22, 2012**

b. Kayla Perkowski*

Assignment: PCA for Student #2390122 at Peters Elementary School
 Salary: \$11.40 Per Hour Monday-Friday, 8:50 . 1:20 up to 180 Student Days a school year plus additional 20 Hrs for Staff Development according to language in MOU
 (This rate is in effect until a new Memorandum of Understanding is in place)

Effective Date: September 24, 2012

***60 Day probationary period ending November 22, 2012.**

c. Patricia Ingles*

Assignment: High School Special Education Aide replacing employees who resigned.
 Salary: \$12.77 Per Hour Monday-Friday, 8:50 . 1:20 up to 180 Student Days a school year plus additional 20 Hrs for Staff Development according to language in MOU
 (This rate is in effect until a new Memorandum of Understanding is in place)

Effective Date: October 4, 2012

***Pending Verification of missing documents; 60 Day probationary period ending December 2, 2012.**

d. Schelene Fritzing

Assignment: Part Time Middle School Cooks Helper replacing Beth Gabovitz who resigned
 Salary: \$8.50 Per Hour/2 Hours Per Day/5 Days Per Week/ up to 180 Student Days per year plus additional cleaning days as needed (2009-2013 Educational Support Personnel Association CBA)

Effective Date: October 9, 2012

***60 Day probationary period ending December 7, 2012.**

C. Resignation/Retirement

1. Accept the resignation of Holly Fiske, Peters Elementary Library Aide, effective September 29, 2012.
2. Accept the resignation of Lindsay Hoppes, Peters Elementary Office Aide, effective September 22, 2012.

D. Family Medical Leave

Approve the request of employee #1260 to take a Family Medical Leave to care for a family member. She will be using fourteen sick days and three personal days beginning September 24, 2012. She will then be requesting a twelve week family medical leave beginning on October 17, 2012 and her anticipated return date is January 14, 2013.

E. Salary Adjustments

Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2012-2013 school year:

Jeremy Battista
 From: Step 5B
 To: Step 5B+24

Jamie Bigley
 From: Step 7B+24
 To: Step7M

F. Co-Curricular Appointments 2012-2013

Theresa Cinicola	Freshman Class Advisor (Shared \$1,269.10)	\$634.55
Julie Everett	Freshman Class Advisor (Shared \$1,269.10)	\$634.55

G. Substitute

1. Instructional

Approve the following substitute teachers for the 2012-2013 school year at the 2012-2013 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Katherine Ache* - Elementary
 Katie Baskin . Elementary
 Laura Gregson* . Elementary
 Michele Harrison* - Elementary
 Jacquelyn Kinsella* . Elementary & ESL
 Natasha Lewis* - Language Arts
 Susan Miller . Elementary
 Zachary Moyer* . Health & Physical Education
 Katrina Wehr . Communications, English, Business/Computer Information Technology,
 Technology Education
***Pending Verification of Missing Documents**

2. Non-Instructional

- a. Approve the following individual as substitute secretary for the 2012-2013 school year at the 2012-2013 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Holly Fiske

H. Unpaid Volunteers

1. Approve the following unpaid volunteer aides in the Peters and/or Slatington Elementary school for the 2012-2013 school year:

Lynne McGeehan*
***Pending Verification of Missing Documents**

V. CONFERENCES**VI. POLICY****A. Board Policy . Second Reading**

Approve school board policy #249 . Pupils - Bullying/Cyberbullying, as presented after second reading. **(Attachment #5)**

B. Northern Lehigh Studios Video Club

Approve the request of the Senior High Administration to create a Video Club. This club will allow students to gain knowledge and experience with journalism, on-air broadcasting, and video production. The entire student body will benefit from a Morning Show that will provide important announcements about school-related activities. The club will meet after school and there will be no cost to the district. **(Attachment #6)**

VII. CURRICULUM AND INSTRUCTION**VIII. OLD BUSINESS****IX. NEW BUSINESS****X. FINANCIAL****A. Approve the Following List of Bills:**

1. General Fund months of September & October
2. Cafeteria Fund month of September
3. Refreshment Stand month of September
4. Capital Construction months of September & October
5. Capital Projects month of September

B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #7)****C. Approve to authorize proper officials to enter into an agreement between the Northern Lehigh School District and Clarity Service Group for the purpose of providing Behavior Analytic Services for the 2012-2013 school year at a cost of \$120/hour for PhD and Clinical Director Services and \$95/hour for Master's Level Services. **(Attachment #8)******D. Approve the revised Supplemental Personnel Salary Schedule for the 2012-2013 school year as presented. **(Attachment #9)******E. Authorize administration to enter into an agreement with Cascade Water Services to provide water treatment services for the school district from August 1, 2012 through July 30, 2013 at a cost of \$230.00 per month. **(Attachment #10)****

F. Authorize administration to enter into a contract with American Athletic Courts, Inc. to repair the track edge and curbing at a cost of \$6,800.00 to be paid from remaining money in the bond and any remaining balance will be paid from the general fund. (Attachment #11)

G. Rescind the following motions approved at the August 13, 2012 board meeting:

Approve the request of the senior high school to close the Class of 2012 account in accordance with the Student Activities Account guidelines. The account balance is \$1,259.47 and the Class of 2012 is recommending that the funds be used to landscape outside of the High School Cafeteria and purchase picnic tables for the student body to enjoy lunch outdoors. A 2012 dedication sign will also be purchased to display in the area.

Approve the request of the senior high school to close the NLHS FBLA and German Club Accounts due to inactivity and transfer the monies to the Principal's Discretionary Account, a total of \$4,591.54. This money will be used to purchase televisions and wall mounts for classrooms for the future television studio to be viewed throughout the classrooms.

FBLA -	\$4,547.37
German Club -	\$ 44.17
TOTAL	\$4,591.54

H. Approve the request of the senior high school to close the Class of 2012 account in accordance with the Student Activities Account guidelines and transfer remaining proceeds to Student Council's Activity Account. The account balance is \$1,259.47 and the Class of 2012 is recommending that the funds be used to landscape outside of the High School Cafeteria and purchase picnic tables for the student body to enjoy lunch outdoors. A 2012 dedication sign will also be purchased to display in the area.

I. Approve the request of the senior high school to close the NLHS FBLA and German Activity Club Accounts due to inactivity and transfer remaining proceeds to Student Council's Activity Account. This money will be used to purchase items useful for students here at the high school.

FBLA -	\$4,547.37
German Club -	\$ 44.17
TOTAL	\$4,591.54

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on August 2, 2012.
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on August 22, 2012.
- C. Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on August 20, 2012.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT