

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
September 12, 2005
Slatington Elementary School Boardroom
7:30 p.m.

AGENDA

I. ROLL CALL

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on August 1, 2005.
- B. Regular school board meeting held on August 8, 2005.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career & Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mrs. Lori H. Geronikos
- D. Committee Reports and/or Meetings
 - Minutes of the Policy/Education Committee meeting held on August 23, 2005. (**Attachment #1**)
- E. Student Representatives to the Board Report Ms. Jessica Fidler
Mr. Nathan Hunsicker
- F. Solicitor's Report Atty. Charles Stopp
- G. Federal and Other Programs Mrs. Lynne B. Fedorcha
- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Welcome – Ceremonial Oath for Nathan Hunsicker
 - Recognition of District Retirees
 - 1. Patricia Gilbert
 - 2. Robert Mack
 - 3. Carol Rose
 - Third Day Enrollment Report (Will be distributed at meeting.)
 - Messenger Concerns

- High School Student Council's Yearly Visit
- Next Meeting – October 3 – Will be held at Lehigh Career & Technical Institute

I. Executive Session will be held at 6:30 p.m. in the superintendent's office.

IV. PERSONNEL

A. Resignations

1. Accept the resignation of Dylan Sapir, mathematics teacher in the senior high school, effective August 16, 2005.
2. Accept the resignation of JoLeigh Sponsler, Personal Care Assistant at Peters Elementary School, effective July 6, 2005.
3. Accept the resignation of Connie Kistler, special education emotional support aide at the senior high school, effective September 6, 2005.
4. Accept the resignation of Judith DeBias, special education life skills aide in the Slatington Elementary School, effective August 25, 2005.

B. Nominations for Appointment

1. Instructional

- a. Lauri Stehly Temporary Professional Employee

Assignment:	Grade 1 Teacher—Peters Elementary School, replacing Laurie Ramsey, who resigned.
Salary:	\$38,000 (Step 1 Bachelors on the 2005-2006 CBA Salary Schedule)
Effective Date:	Retroactive to August 24, 2005

- b. Gregory King Professional Employee

Assignment:	Mathematics Teacher in the senior high school, replacing Dylan Sapir, who resigned.
Salary:	\$43,000 (Step 10 – Bachelors +24 on the 2005-2006 CBA Salary Schedule)
Effective Date:	Upon Release From His Previous Employer

2. Non-Instructional

- a. Janelle B. Reiser*

Assignment:	Nurse's Aide Peters Elementary School, replacing Donna Ludwig, who resigned.
Salary:	\$10.17 Per Hour/6½ Hrs. Per Day/5 Days Per Week (2004-2005 ESSA Agreement)
Effective Date:	Retroactive to September 6, 2005

- b. Pamela Stokes*

Assignment:	Special Education/Kindergarten Aide Peters Elementary School Learning Support Classroom
Salary:	\$9.17 Per Hour/6 ½ Hours Per Day/5 Days Per Week (2004-2005 ESSA Agreement)
Effective Date:	Retroactive to September 6, 2005

*60-Day Probationary Period

- C. Approve to appoint a Math Administrative Assistant in the senior high school/middle school at a stipend of \$1854.54, effective September 13, 2005. (**Attachment #2**)

D. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the 2005-2006 school year:

Julie Fehnel		
From:	Step 4B	\$38,400 (2004-2005)
To:	Step 4B+24	\$39,600

E. Professional Contracts

According to Article II-1108, subsection (b) of the School Code: "A temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) months of the third year of such service, as being satisfactory, shall thereafter be a "professional employee" within the meaning of this article." Therefore, it is recommended to approve "professional employee" status as per the school code for the following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

Tara Balliet
Julie Fehnel
Lynn Haab
Anthony Jordan
Jon Prive
Matthew Wehr

F. Substitutes

1. Instructional

Approve the following substitute teachers for the 2005-2006 school year at the 2005-2006 substitute teacher rates of \$80.00 for 1-10 non-consecutive days; \$90.00 for 11-20 non-consecutive days; and \$105.00 for 21+ non-consecutive days:

Nikolai Millen – Elementary K-6
Lisa Goad – English 7-12
Daniel Shea – All Subject Areas
Teresa Mosser – All Subject Areas
Michael Markle – All Subject Areas
Daniel Topp, Sr. – All Subject Areas
David George – All Subject Areas
James Hurst – All Subject Areas
Pamela Swartz – All Subject Areas
Vincent Galeone – All Subject Areas
Suzanne Borovies – All Subject Areas
Kristen Mayer – All Subject Areas
Nancy Ord – All Subject Areas
Patricia Passick – All Subject Areas
Dennis Pearson – All Subject Areas
Eveline Roberts – All Subject Areas
Richard Rupnik – All Subject Areas

Kristin Stuby – All Subject Areas
Joseph Verenna, Jr. – All Subject Areas
Luther Smith, Jr. – All Subject Areas

2. Non-Instructional

Approve the following substitute secretary for the 2005-2006 school year at the substitute rate of \$7.25 per hour:

Kathleen Reese -- Secretary

G. Contracted Services for 2005-2006 School Year

Approve the following marching band staff for the 2005 marching season:

(These salaries were included in the senior high budget for the 2005-2006 school year.)

Percussion Arranger – Scott Wolfinger -- \$2000.00

Drill Design (Marching) – James Corle -- \$2000.00

H. Approve the following volunteer marching band staff for the 2005 marching season:

Volunteer Assistant Director – Matthew Wehr

Volunteer Instructional Assistant – Joe Bortz

Volunteer Instructional Assistant – Gabe Edwards

I. Co-Curricular Appointments for 2005-2006

Senior High Band Director – David Carroll -- \$4394.97

Senior High Chorus – Matt Wehr -- \$1607.73

Senior High Newspaper – Denise Turoscy -- \$1688.90

Senior High Student Council – Jonathan DeFrain -- \$1928.24

Senior High Yearbook – Babette Guss -- \$2236.26

Senior High Musical Director – Matt Wehr -- \$2574.45

German Exchange Club Advisor – Lana Schmidt -- \$709.69

Future Business Leaders Advisor – Bobbi Shupp -- \$515.15

Senior High Spring Intramurals – Tennis – Renee Evans -- \$751.32

Senior High Spring Intramurals – Weightlifting/Floor Tennis – Todd Herzog -- \$751.32

Senior High Spring Intramurals – Weightlifting – Jim Tkach -- \$751.32

Sophomore Class Advisor – Michael Lehtonen -- \$588.98

Sophomore Class Advisor – Michael Hammond -- \$588.98

Junior Class Advisor – Renee Evans -- \$588.98

Junior Class Advisor – Patricia Jones -- \$588.98

Senior Class Advisor – Babette Guss -- \$588.98

Senior Class Advisor – Ellen Yenser -- \$588.98

Elementary Chorus Director – Lora Krum -- \$549.44

Middle School Chorus Director – Matthew Wehr -- \$643.09

Middle School Band Director – David Carroll -- \$643.09

Freshman Class Advisor – Scott DeLong -- \$583.15

Freshman Class Advisor – Candice Saville -- \$538.15

Middle School Spring Intramural – Weightlifting – Steve Hluschak – \$751.32

J. Per school board policy #915, the athletic director recommends hiring Dawn Tulio as the volunteer director of the fall refreshment stand for the 2005 season. In addition, the following individuals will also be involved in the overall operation of the refreshment stand:

Rhonda Frantz

Linda Kline
Ellen Sutjack
Jim Tkach

- K. Approve the request of Denise Papay, Title I Reading Teacher, to take a Compensated Professional Development Leave for the second semester of the 2005-2006 school year.
- L. Approve the request of employee number 1950 to take a paid leave of absence, beginning October 19, 2005 and continuing for approximately two months or until released by a physician.

V. POLICY

A. Board Policies – First Reading

1. Approve revisions to existing school board policy #203 – Communicable Diseases & Immunization, as presented after first reading. **(Attachment #3)**
2. Approve revisions to existing school board policy #248 – Unlawful Harassment, as presented after first reading. **(Attachment #4)**
3. Approve revisions to existing school board policy #435 – Family & Medical Leaves, as presented after first reading. **(Attachment #5)**
4. Approve to revise existing school board policy \$609 – Investment of District Funds, as presented after first reading. **(Attachment #6)**
5. INFORMATION ONLY: Formulation of Administrative Regulation No. 117-AR – Reimbursable Homebound Instruction. **(Attachment #7)**

B. Conferences

1. Laurie Newman-Mankos – PA Council of Administrators of Special Education Conference – “CASE –Exceptional Child” – November 2, 2005 – Grantville, PA – Expenses: Registration -- \$99.00 – Travel -- \$47.25 – Total Cost: \$136.25 – IDEA Funded **(Attachment #8)**
2. Nancy Rehrig – PA School Business Officials Conference – “Elements of Government Fund Accounting” – September 21, 2005 – Landsdale, PA – Expenses: Registration \$150.00 – Travel \$35.00 – Total Cost: \$185.00 – General Fund Budget **(Attachment #9)**
3. Laurie Newman-Mankos – IDEA Reauthorization Conference – November 9, 2005 – Bethlehem, PA – Expenses: Registration \$279.00 – Travel \$18.00 – Total Cost: \$297.00 – IDEA Funds **(Attachment #10)**

VI. CURRICULUM AND INSTRUCTION

A. Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2005-2006 school year:

Helping Teacher	Inductee	Stipend
Patricia Bollinger	Amanda Beer	\$750.00
Denise Turoscy	Eric Schmidt	\$750.00
Edith Fella	Lauri Stehly	\$750.00
Linda Brown	Jessica Claycomb	\$750.00
Lynn Haab	Amy Zeiser	\$750.00
Marsha Burnard	Diane Saeger	\$750.00

Deborah Geiger	Marshelle George	\$750.00
Susanne Hegedus	Beverly Overholt	\$750.00

- B. Approve to authorize the superintendent to execute a contract for services between the Northern Lehigh School District, Educare Licensed Private Academy, and Behavioral Health Associates, Inc. for the purpose of furnishing educational services for the 2005-2006 school year. **(Attachment #11)**
- C. Approve to authorize proper officials to enter into an agreement for two Northwestern Lehigh School District special education students to attend the Northern Lehigh School District in accordance with the promises and covenants contained in the agreement. This agreement is effective September 6, 2005 through June 30, 2006.
- D. Approve revisions to the Northern Lehigh School District Continuing Professional Education Plan (Act 48 of 1999). The Plan shall be in effect from September 30, 2005 through September 29, 2007.
- E. Approve the mid-point review of the Northern Lehigh School District Strategic Plan. Revisions to this document must be submitted to the Department of Education by September 30, 2005.

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. Approve to designate and authorize the following administrators to sign summary offense notices for district students for the 2005-2006 school year:

Mrs. Karen Nicholas – Peters Elementary Principal
Dr. Linda Marcincin – Slatington Elementary Principal
Mr. David Papay – Middle School Principal
Mr. Philip Bertolino – High School Principal
Mr. Robert Kern – High School/Middle School Assistant Principal
Mr. John Fidelibus – High School Assistant Principal

IX. FINANCIAL

- A. Approve abatement of per capita taxes, for the residents that fall within the guidelines, as listed in **attachment #12**.
- B. Approve payment of General Fund bills for the month of August and September 2005.
- C. Approve payment of bills from the Construction Account 2004AAA Financing, as presented. **(Attachment #13)**
- D. Approve the Arthurs Lestrangle Cash Management Portfolio for the month of July 2005. **(Attachment #14)**
- E. Approve the Northern Lehigh Middle School Student Activities Account Fund Statement for the months of July and August 2005. **(Attachment #15)**
- F. Approve the Northern Lehigh High School Student Activities Account Fund Statement for the month of July 2005. **(Attachment #16)**
- G. Approve to have proper officials submit form PDE-3074b Self-Certification

for Non-Reimbursable Construction Project with the Pennsylvania Department of Education for the emergency work to be completed on the drinking water system at Peters Elementary School. **(Attachment #17)**

- H. Approve to hire the Architectural Studio for the purpose of providing the Northern Lehigh School District with a Feasibility Study for the Slatington Elementary School. Cost for this service is to be \$2,500.00. **(Attachment #18)**
- I. Approve a real estate tax refund in the amount of \$2,867.71 to Castle Holdings Inc, 3718 Overlook Ct, Allentown, PA 18106-9544. The refund is due to the parcel being deleted from the tax rolls and split into lots for Woodside Acres subdivision effective July 1, 2005. **(Attachment #19)**

X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on June 22, 2005 and the LCTI Director's Report for August 2005.
- B. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on July 18, 2005.
- C. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on August 4, 2005.

XIII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT