

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, August 1, 2005
Slatington Elementary Boardroom
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer

B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos

C. Legislative Report Mrs. Lori H. Geronikos

D. Committee Reports and/or Meetings

Q The Policy/Education committee meeting has been changed from August 15 to August 23. The meeting will be held in the boardroom beginning at 6:30 p.m.

E. Solicitor's Report Attorney Charles Stopp

F. Federal and Other Programs Update Mrs. Lynne B. Fedorcha

G. Superintendent's Report Dr. Nicholas P. Sham, Sr.

Q Peters well and water update.

H. An Executive Session will be held at 7:00 p.m. to discuss negotiations.

III. PERSONNEL**A. Nomination for Appointment**

1. Marshelle George
Assignment: Professional Employee
Kindergarten teacher, Peters Elementary School
New Position
Salary: \$38,000 (Step 1 Bachelors on the 2005-2006 CBA
Salary Schedule)
Effective Date: August 23, 2005
2. Beverly Overholt
Assignment: Temporary Professional Employee
Kindergarten teacher, Peters Elementary School
New Position
Salary: \$39,500 (Step 1 Masters on the 2005-2006 CBA
Salary Schedule)
Effective Date: August 23, 2005
3. Amy Zeiser
Assignment: Temporary Professional Employee
Special Education Teacher in the middle school,
replacing Tammy Fristick, who resigned.
Salary: \$38,000 (Step 1 Bachelors on the 2005-2006 CBA
Salary Schedule)
Effective Date: August 23, 2005
4. Eric Schmidt
Assignment: Temporary Professional Employee
English/Social Studies teacher in the senior high school,
replacing Darlene Griffith, who resigned.
Salary: \$38,200 (Step 2 Bachelors on the 2005-2006 CBA
Salary Schedule)
Effective Date: August 23, 2005

B. Administrative Transfers**1. Instructional**

- a. Laurie Ramsey
From: Grade 5 Slatington Elementary School
To: Grade 1 Peters Elementary School
Effective Date: August 29, 2005
- b. Jennifer Schlegel
From: Grade 4 Slatington Elementary School
To: Grade 2 Peters Elementary School
Effective Date: August 29, 2005
- c. Claire Heim
From: Grade 1 Peters Elementary School
To: Grade 3 Slatington Elementary School
Effective Date: August 29, 2005

- d. Carleen Binder
 From: Grade 6 Slatington Elementary School
 To: Grade 5 Slatington Elementary School
 Effective Date: August 29, 2005

2. Non-Instructional

- a. Robin Schultz
 From: Special Education Aide -- Learning Support Classroom
 Peters Elementary School
 To: Personal Care Assistant
 New Position – Kindergarten Special Needs Student
 Peters Elementary School
 Effective Date: September 6, 2005

- b. Linda Nails
 From: Instructional Aide
 Slatington Elementary School
 To: Personal Care Assistant – Learning Support Classroom
 Replacing Jo Leigh Sponsler, who resigned.
 Peters Elementary School
 Effective Date: September 6, 2005

C. Resignations

1. Accept the resignation of Donna Ludwig from her position of Nurse's Aide in the Peters Elementary School, effective June 16, 2005.
2. Accept the resignation of Mary Ann S.-Mattiola from the Policy/Education/Staffing Committee.
3. Accept the resignation of Christina Dieter from her position of SADD Advisor for the 2005-2006 school year.
4. Accept the resignation of Tanya Simms from her position of National Honor Society Advisor, effective June 16, 2005.

D. Salary Adjustments

Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2005-2006 school year:

1. Kelly Kromer
 From: Step 4B \$38,100 (2004-2005)
 To: Step 5M \$41,500
2. Renee Evans
 From: Step 17 Maximum \$63,000 (2004-2005)

To:	(24B+24) Step 17 Maximum (25M)	\$66,000
3. Bryan Geist		
From:	Step 11B+24	\$41,900 (2004-2005)
To:	Step 12M	47,000
4. Tanya Simms		
From:	Step 1B	\$37,000 (2004-2005)
To:	Step 2B+24	\$38,900

E. Substitute Secretaries/Aides

Approve the following substitute secretaries/aides for the 2005-2006 school year at the substitute rate of \$7.25 per hour:

Carol Oertner – Secretary/Instructional Aide
 Kristen Mayer – Secretary/Instructional Aide
 Dorothy Weber – Secretary/Instructional Aide
 Gloria Kern – Secretary/Instructional Aide
 Sheila Andrews – Secretary/Instructional Aide
 Tina Chalk – Instructional Aide
 Patricia Ingles – Secretary/Instructional Aide

F. Substitute Cafeteria Workers

Approve the following substitute cafeteria workers for the 2005-2006 school year at the substitute rate of \$7.25 per hour:

Carol Oertner
 Dorothy Weber
 Gloria Kern
 Romaine Remaley
 Sheila Andrews
 Shirley Ortt
 Tina Chalk

G. Substitute Custodians

Approve the following substitute custodians for the 2005-2006 school year at the substitute rate of \$7.25 per hour:

Gloria Kern
 Leon Christman
 Jonathon Green
 Wendy Green
 Richard Handwerk
 Randy Muniz
 Sheila Andrews
 Franklin Zamadics

Lamar Lauer

H. Senior High Administrative Detention Supervisor

Approve to appoint Lewis Kern as the Administrative Detention Supervisor in the senior high school. He will work Tuesday and Thursday from 2:30 p.m. to 4:00 p.m. throughout the 2005-2006 school calendar year that warrants detention. Salary will be \$28.50 for each day worked.

I. Middle School Administrative Detention Supervisor

Approve to appoint Lewis Kern as the Administrative Detention Supervisor in the middle school. He will work Monday and Wednesday from 2:20 to 3:20 p.m. throughout the 2005-2006 school calendar year that warrants detention coverage. Salary will be \$20.00 per hour.

J. Saturday Detention Monitor

Approve to appoint Patricia Eby-Manescu as the Secondary Saturday Detention Monitor for the middle school and senior high school for the 2005-2006 school year, working three hours every Saturday throughout the 2005-2006 school calendar year that warrants detention coverage. Salary will be \$20.00 per hour.

K. Substitute Saturday Detention Monitor

Approve to appoint Lewis Kern as the Substitute Secondary Saturday Detention Monitor for the middle school and senior high school for the 2005-2006 school year, working as a substitute for three hours every Saturday throughout the 2005-2006 school calendar year that warrants substitute detention coverage. Salary will be \$20.00 per hour

L. Approve a tuition fee of \$25.00 per student for a six-week elementary summer band program and also approve a stipend of \$900 for summer band program director Lora Krum for the summer of 2005. This is a self-funded program.

M. Co-Curricular Appointments for 2005-2006

Head Baseball Coach – Frank Carazo -- \$4164.50
Assistant Baseball Coach – Erv Prutzman -- \$2707.65
Assistant Baseball Coach – Larry Meixsell -- \$2707.65
Head Girls Soccer Coach – Tim Nickischer -- \$4636.35
Assistant Girls Soccer Coach – Crystal Kistler & Jamie Machik (shared stipend of \$2575.75)
Head Track Coach – Bryan Geist -- \$4164.50
Assistant Track Coach – Michael Bonner -- \$2707.65
Assistant Track Coach – Michael Lehtonen -- \$2707.65
Assistant Track Coach – David Oertner -- \$2707.65
Assistant Track Coach – Richard Snell -- \$2707.65
Head Softball Coach – Jim Yadush -- \$4164.50
Assistant Softball Coach – Jennifer Pinto -- \$2707.65
Middle School Yearbook Advisor – Susan Bowser -- \$751.31

Middle School Student Council Advisor – Beth Case -- \$1160.27
Middle School Newspaper Advisor – Catherine Farole -- \$424.57
Middle School Intramural (Fall Net Sports) – Michelle Raber -- \$751.32
Middle School Intramural (Winter CPR) – Michelle Raber -- \$751.32
Middle School Intramural (Spring Net Sports) – Michelle Raber -- \$751.32
Middle School Web Page Design – Donna Marushak -- \$376.06
National Junior Honor Society Advisor – Jason Graver -- \$386.36
Elementary Band Advisor – Terry Jenkins -- \$732.59
Elementary Scholastic Scrimmage – Marlene Simock -- \$405.84
National Honor Society – Jessica Claycomb -- \$458.91

N. Unpaid Volunteer Coach for 2005-2006

Dan Blazosky – Assistant Football Coach

O. Approve the appointment of Glenn Rissmiller, effective August 1, 2005, as a part-time Athletic

Director for the Northern Lehigh School District for the 2005-2006 school year at a salary of \$20,000. Mr. Rissmiller's employment is in accordance with Section B.1 of Senate Bill 200 that was amended on June 28, 2004.

P. Approve the appointment of Bryan Geist as the Assistant Athletic Director for the 2005-2006 school year at a stipend of \$6000. He will assist the part-time Athletic Director in all Athletic Director duties and responsibilities and will be responsible for athletic fund-raising activities.

Q. Approve the Supplemental Personnel Salary Schedule for the 2005-2006 school year as presented in **attachment #1**.

R. School Dentist

Approve to appoint Dr. Harry Schleifer of Professional Dental Associates as the school dentist for the 2005-2006 school year at the quoted fee of \$1.00 per student.

S. Football Game Physician

Approve to appoint Allentown Sports Medicine and Human Performance Center to provide football game physicians for the 2005-2006 school year at a quoted fee of \$75.00 per game.

T. School Physician

Approve to appoint Dr. Sally Rex as school physician for the 2005-2006 school year at the same quoted rates as the 2004-2005 school year. It is also recommended that Allentown Sports Medicine be employed as athletic sports physical doctors to assist with possible conflicts that may arise in scheduling athletic physicals. (**Attachment #2**)

IV. POLICY

A. Conferences

1. Dr. Nicholas Sham – Lehigh University School Study Council Annual Study Tour – September 27-30, 2005. Total Approximate Cost – \$1175.00 – registration \$995.00, meals \$180.00 -- General Fund (**Attachment #3**)

2. Kay Rau – Administrative Secretary in the Central Office – Microsoft Excel Conference – Sponsored by Comp Ed Solutions – September 12, 2005. Total Approximate Cost: \$165.20 – \$139.00 for registration, \$16.20 for travel, \$10.00 for meals – Director of Support Services budget (**Attachment #4**)

3. John Fidelibus, Jonathan DeFrain, Gail Barilla, Ellen Yenser, Robert Kern, Susan Bowser, Phil Bertolino, Sandra Vajda, Lynn Haab, David Papay, Kathy Walter, Dylan Sapir (CCTI)– Reading Apprenticeship Conference – Sponsored by CLIU 21 – August 1 – 5, 2005. Total Approximate Cost: \$1650.00 – Title IIA Funds (**Attachment #5**)

B. Student-Parent Handbook Changes

Approve the changes to the Northern Lehigh Middle School, Slatington/Peters Elementary School and Northern Lehigh Senior High School Student-Parent Handbooks per **attachment #6**.

V. CURRICULUM AND INSTRUCTION

- A. Move to accept a donation in the amount of \$68,889 from the Northern Lehigh School District Educational Foundation. This gift is to be utilized for the purpose of furthering and accomplishing the Foundation's qualified Innovative Educational Program(s) which currently consist of an Honors Integrated Science, Genetics, and Forensic Science Program with associated laboratory equipment.

- B. Resolve the Northern Lehigh School District will reserve the funds derived from this donation expressly for the purpose(s) identified. If purchases equal to the donation amount have not been made by close of the 2005-06 fiscal year, unspent funds from this donation shall be accounted for as fund balance reserve for future capital projects.

- C. Approve daily tuition rates for the Bethesda Day Treatment Center, Inc. The Agreement of Service with Bethesda was previously approved for the 2005-2006 school year on April 11, 2005. (**Attachment #7**)

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. FINANCIAL

- A. Approve abatement of per capita taxes, for the residents that fall within the guidelines, as listed in **attachment #8**.

- B. Information Only: Approve payment of bills from the Construction Account 2004 AAA Financing for June 8, 2005, July 6, 2005, and July 14, 2005 as presented in **attachment #9**.

- C. Approve payment of bills from the Construction Account 2004 AAA Financing for August 1, 2005. **(Attachment #10)**
- D. Approve the Arthurs Lestrange Cash Management Portfolio for the month of May and June 2005. **(Attachment #11)**
- E. Approve to close the Northern Lehigh Middle School Principal's Account in the amount of \$2784.22 and deposit the entire amount into a Principal's Discretionary Account at the district office. The middle school will monitor the disbursement of funds within this account and coordinate it with the business department. Any deposits will be sent to the district office for deposit and will also be monitored by the middle school. **(Attachment #12)**
- F. Approve to close the Northern Lehigh High School Principal's Account in the amount of \$3550.84 and deposit the entire amount into a Principal's Discretionary Account at the district office. The high school will monitor the disbursement of funds within this account and coordinate it with the business department. Any deposits will be sent to the district office for deposit and will also be monitored by the high school. **(Attachment #13)**
- G. Approve the Northern Lehigh Middle School Student Activity Account Fund Statement for the month of June 2005. **(Attachment #14)**
- H. Approve the Northern Lehigh High School Student Activity Account Fund Statement for the month of June 2005. **(Attachment #15)**
- I. Amend the lease term with California First Leasing Corporation for 174 desktop computers that was approved on June 13, 2005 to reflect a 36-month lease rather than a 48-month lease. This will create a savings of \$3,327.00 over the term of the lease.

IX. LEGAL**X. CORRESPONDENCE****XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on June 20, 2005.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on June 2, 2005.
- C. Minutes of the Washington Township Board of Supervisors meeting held on May 10, 2005 and June 14, 2005.
- D. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on May 25, 2005.

XII. RECOGNITION OF GUESTS**XIII. ADJOURNMENT**