

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Tuesday, April 10, 2012**  
**Northern Lehigh Administration Building**  
**Board Room**  
**7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular School Board Meeting held on March 12, 2012.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mrs. Donna Kulp
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Education/Policy Committee Meeting held on April 2, 2012 (**Attachment #1**)
- F. Student Representatives to the Board Report ..... Ms. Heather Heiney  
Mr. Anthony Connell
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Karen A. Nicholas
  - Preschool Director's Meeting - Peter's Elementary School – April 12, 2012
- I. Business Office Report ..... Mrs. Sherri Molitoris  
Mrs. Rhonda Frantz
- J. Superintendent's Report ..... Mr. Michael W. Michaels
  - Student Council Yearly Board Presentation
  - SAP Recognition: High School: Bob Vlasaty, Scott Pyne, Scot Engler, Melissa DeSocio, Allison Chruscial, Mary Smith, Sheila Lanshe, Eric Schmidt; Middle School: Jill Chamberlain, Sue Bowser, Hali Kuntz, Michelle Raber, Alice Lieberman, Sandy Becker, Paul Leonzi
- K. An executive session will be held at 7:10 p.m. in the Administration Office Conference Room.

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**IV. PERSONNEL**

- A. Rescind the following appointment which was approved at the March 12, 2012 school board meeting:

John Rice\*

Assignment: Second Shift Custodian/Maintenance Position  
Salary: \$9.00/Hour – 2:30 PM – 11:00 PM – 5 Days/Week  
Effective March 13, 2012

**\*Pending Verification of Missing Documents**

- B. Resignation

Accept the resignation of Sheila Steirer from her position as Part Time Cook's Helper effective March 23, 2012.

- C. Unpaid Leave of Absence

Approve the request of employee #3715 to take an Unpaid Leave of Absence beginning May 1, 2012 and continue until the end of the 2011-2012 school year. She plans to return to her current position at the beginning of the 2012-2013 school year.

- D. Family Medical Leave

Approve the request of employee #1620 to take a Family Medical Leave beginning on March 7, 2012. The employee will be using nine accumulated sick days in conjunction with the Family Medical Leave. Employee plans to return to their current teaching position upon release from their attending physician.

- E. Game Worker 2011-2012

Approve the following person as a Game Worker for the 2011-2012 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2011 - 2012 Supplementary Personnel Salary Schedule.

Gina Rotondo

- F. Substitute

1. Instructional

Approve the following substitute teacher for the 2011-2012 school year at the 2011-2012 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

JoLeigh Sponsler\* - Music & Special Education

**\*Pending Verification of Missing Documents**

2. Non-Instructional

- a. Approve the following individual as a substitute aide for the 2011-2012 school year at the 2011-2012 substitute rates as approved on the Supplementary Personnel Salary Schedule:

Jamie Kuhns

- b. Approve the following individual as a substitute custodian for the 2011-2012 school year at the 2011-2012 substitute rates as approved on the Supplementary Personnel Salary Schedule:

Robert Wetzel\*

\*Pending Verification of Missing Documents

V. **CONFERENCES**

VI. **POLICY**

VII. **CURRICULUM AND INSTRUCTION**

- A. Authorize administration to enter into an agreement with Pediatric Therapeutic Services to provide contracted speech therapists on an as needed basis at a cost of \$67.00 per hour for the 2012-2013 school year.

VIII. **OLD BUSINESS**

IX. **NEW BUSINESS**

- A. Approve the Memorandum of Understanding to the Act 93 contract as recommended by the state auditors. **(Distributed to Board Members Only)**
- B. Allow administration to apply for an Act 80 day on January 20, 2012 for professional development for the 12<sup>th</sup> grade educational staff members.

X. **FINANCIAL**

- A. Approve the Following Financial Reports:  
1. General Fund month of February & March
- B. Approve the Following List of Bills:  
1. General Fund month of March & April  
2. Cafeteria Fund month of March  
3. Refreshment Stand month of March  
4. Capital Construction month of April  
5. Capital Projects month of March
- C. Approve the resolution providing an option for installment payments of real estate taxes for all taxpayers pursuant to the Taxpayer Relief Act, 53 P.S. § 6926.1502. **(Attachment #2)**
- D. RESOLVED, the Board of Education approves the attached resolutions and agreement appointing Berkheimer Tax Administration as the commissioned Local Service Tax collector effective January 1, 2012. **(Attachment #3)**

XI. **LEGAL**

XII. **CORRESPONDENCE**

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**XIII. INFORMATION**

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on February 22, 2012.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on February 20, 2012.

**XIV. ADOPTION OF PROPOSED FINAL BUDGET FOR 2012-2013**

- A. It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2012-2013 school year in the amount of \$28,106,782.00.

The preliminary budget is adopted with a 0 mill increase for Lehigh and Northampton Counties.

- B. **Legal Notice**

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended June 16, 1972, Act 138. The assessors to contact are as follows:

**BOROUGH OF WALNUTPORT**      Annette Lacko – Borough Secretary  
Walnutport Borough Building  
417 Lincoln Ave. Walnutport, PA 18088  
610-767-1322

**WASHINGTON TOWNSHIP**      Joann Ahner – Township Secretary  
Washington Township Municipal Building  
PO Box 27, Slatedale, PA 18079  
610-767-8108

**BOROUGH OF SLATINGTON**      Joan Cheesbrough – Assistant Secretary  
125 South Walnut Street  
Slatington, PA 18080  
610-767-2131

**XV. RECOGNITION OF GUESTS****XVI. ADJOURNMENT**