

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, March 10, 2003
Slatington Elementary School Boardroom
7:30 p.m.
AGENDA

I. ROLL CALL

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held February 3, 2003.
- B. Regular school board meeting held on February 10, 2003.

III. SPECIAL BOARD REPORTS

- A. Lehigh Career & Technical Institute. Mr. Jason M. Newhard
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
 - 1. Distribution of the minutes of the Finance Committee meeting held on February 24, 2003. (Attachment #1)
- E. Student Representatives To The Board Report Mr. Nicholas Sander
Ms. Amberly Gable
- F. Solicitor's Report Atty. Charles Stopp
- G. Legislative Report Mrs. Lori H. Geronikos
- H. Federal and Other Programs Mrs. Lynne B. Fedorcha

- I. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 Clarification Of Issues
 Reminder Administration/Board Retreat March 28 & 29 at LCTI.
- J. An Executive Work Session will be held at 7:00 p.m. preceding the meeting for personnel issues.

IV. PERSONNEL

A. Resignation

Accept the resignation of Bernard Rockovich, Business Manager, effective immediately. Mr. Rockovich is currently excused from work with a doctor's note from February 27 through March 13, 2003. Pending approval of his doctor to return to work, on March 14, 2003 he will begin using his 16 accumulated vacation days and 1.5 personal days and terminate his employment with the district on April 8, 2003.

B. Salary Adjustment

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the 2003-2004 school year:

Susanne Hegedus
 From: 5B+24 \$37,600 (2001-2002)
 To: 6M \$39,700 (2003-2004)

C. Extension of Child Rearing/Unpaid Leave

Approve an extension of Michele Dotta's child rearing leave to December 2, 2003. Previously Mrs. Dotta, Slatington Elementary special education teacher, was granted a child rearing leave of absence after utilizing her accumulated sick days. On November 22, 2002 she was granted a 12-week Family Medical Leave which ended on February 13, 2003. She began an unpaid leave of absence on February 14, 2003 and planned to return to teaching on or about April 11, 2003.

D. Substitutes

1. Non-Instructional

Approve the following custodian/maintenance substitute for the 2002-2003 school year at the substitute rate of \$7.25 per hour:

Barry Edwards

V. POLICY**A. Conferences**

1. Approve the request of Lora Krum , elementary music teacher, to attend the Pennsylvania Music Educator's Association conference in Hershey, PA from April 10-11, 2003. Expenses for this conference include \$75.00 for registration, \$96.00 for travel for a total cost of \$171.00 plus the cost of a substitute for two days, and has been included in the 2002-2003-district budget.
2. Approve the request of Jane Englert, high school librarian, to attend the PA School Librarians Association conference on April 24 and 25, 2003 in Hershey, PA. Expenses for this conference include \$80.00 for registration, \$12.00 for meals, \$49.80 for travel, \$129.00 for lodging for a total cost of \$270.80 plus the cost of a substitute for two days and has been included in the 2002-2003 district budget.

VI. CURRICULUM AND INSTRUCTION

- A. Approve the Northern Lehigh School District 2003-2004 Proposed School Calendar, as presented in **attachment #2**.
- B. Approve to adopt new textbooks for the senior high school for the 2002-2003 school year: (Sample texts will be available for perusal before and after the meeting).

Title	Course	Publisher/Copyright	Qty	Amt. \$
<u>Families Today</u>	Family Living and Parenting (Grades 9-12)	McGraw Hill/Glencoe	30	1493.64
<i>Justification:</i>	The book is replacing <i>Married and Singles Life</i> , 1988 publishing date. This text contains PA Academic Standards-based topics, is accompanied by updated resources provided at no charge to us by the publisher, contains colorful and up-to-date illustrations and charts, and is written at a 10.4 reading level.			
<u>The American Experience</u>	English (Grade 11)	Prentice Hall, 2002	150	9543.20
<i>Justification:</i>	Through our Language Arts Curriculum Committee, we have selected the Prentice Hall Literature series, <i>Timeless Voices</i> , <i>Timeless Themes</i> . This textbook is the second of three required to update our secondary English textbooks.			

VII. OLD BUSINESS**VIII. NEW BUSINESS****IX. FINANCIAL**

- A. Approve the Treasurer's Report for the month of February 2003.
- B. Approve the Cafeteria Reports for the month February 2003.
(Information Only)
- C. Approve payment of General Fund bills for the month of February 2003.
- D. Approve the Northern Lehigh Athletic Fund financial report for February 2003.
(Attachment #3)
- E. Approve the Northern Lehigh Sports Account financial report for February 2003.
(Attachment #4)
- F. Lehigh Carbon Community College Budget for 2003-2004

Approve a Resolution regarding the 2003-2004 Lehigh Carbon Community College Capital and Operating Budget. Total expenditures amount to \$23,928,520.00, an increase of \$2,735,069.00, or 12.91 % over the 2002-2003 budget. Northern Lehigh's share is estimated to be \$126,185.00, a decrease of \$17,253.00 or 12.03%.
(Attachment #5)

- G. Approve to authorize proper officials to solicit bids for the following supplies for the 2003–2004 school year:

General Supplies	Industrial Art Supplies
Lumber Supplies	Physical Education Supplies
Art Supplies	Diesel Fuel
Unleaded Gasoline	#2 Heating Fuel
- H. Approve to authorize the superintendent to enter into Reciprocal Agreements with other educational institutions for the propose of large-scale evacuations and disasters as prescribed in the “Northern Lehigh School District Emergency Operations Plan”.
(Attachment #6)
- I. Approve a one-year renewal to our long-distance phone contract with XO Communications. The long distance rate will remain the same, but the billing will include a month discount of 7.5% on long distance charges. (Attachment #7)
- J. Approve to allow proper officials to solicit bids for the renovations to the bleachers and press box in Bulldog Stadium. Bids are to be for the contractor to do all work as specified and with an alternate using volunteer labor for portions of installation.

- K. Approve to file an Application for Non-Reimbursable Construction Project with the Pennsylvania Department of Education for the installation of the elevator at Slatington Elementary School. (Attachment #8)

X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on February 6, 2003.

XIII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT