

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, January 8, 2024**  
**Northern Lehigh Administration Building Board Room**  
**7:00 P.M.**



**Civility and Decorum** – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member’s right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING**

- A. Reorganization School Board Meeting held on December 4, 2023. ([Minutes](#))
- B. Regular School Board Meeting held on December 4, 2023. ([Minutes](#))
- C. Special December School Board Meeting held on December 11, 2023. ([Minutes](#))

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mrs. Natalie Snyder
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Education Committee Meeting held on January 2, 2024. ([Attachment #1](#))
  - Minutes of the Policy Committee Meeting held on January 2, 2024. ([Attachment #2](#))
  - Minutes of the Technology/Buildings and Grounds Committee Meeting held on January 2, 2024. ([Attachment #3](#))
  - Minutes of the Finance Committee Meeting held on January 2, 2024. ([Attachment #4](#))
  - Minutes of the Extra & Co-Curricular Committee Meeting held on January 2, 2024. ([Attachment #5](#))
- F. Student Representatives to the Board Report ..... Ms. Victoria Hanna  
Ms. Jalah Cook

- G. Solicitor’s Report ..... Attorney Kristine Roddick
- H. Business Manager’s Report ..... Mrs. Sherri Molitoris
  - Distribution of Single Audit Report for Fiscal Year Ending June 30, 2023
  - Post Issuance Compliance
- I. Assistant Superintendent ..... Dr. Tania Stoker
  - Book Donation in honor of School Board Recognition Month
  - ESSER Update
  - Annual Data Presentation
- J. Superintendent’s Report ..... Dr. Matthew J. Link
  - NLSD Health and Safety Plan
  - Ethics Form Reminder
  - LVECU Donation
  - Shea’s Hardware Donation
  - PES Book Donation
- K. An executive session will be held at 6:15 p.m. at the Northern Lehigh Administration Building Board Conference Room.

**IV. PERSONNEL**

**A. Resignation/Retirement**

1. With regret, accept the retirement resignation of Todd Green from his position as Custodian, effective at the end of the day on January 14, 2024. Mr. Green will be retiring from the Northern Lehigh School District after 36 years of service.
2. Accept the resignation of Nicole Nightlinger from her position as Emotional Support Teacher and Middle School Aavidum Club Advisor at Northern Lehigh Middle School, effective at the end of the work day on February 15, 2024.
3. Accept the resignation of Lori Paules from her position as Paraprofessional at Peters Elementary, effective January 1, 2024.

**B. Appointment - Instructional**

- |  |  |
|--|--|
| <ol style="list-style-type: none"> <li>1. Jessica Jackovitz</li> </ol> | Long Term Substitute<br>Assignment: Special Education Slatington Elementary<br>Salary: \$54,550 (Prorated) (Step 1 Bachelors on the 2023-2024 CBA Salary Schedule)<br>Effective: December 11, 2023 |
|--|--|

**C. Co-Curricular Resignation**

1. Accept the resignation of Tiffany Yesik from her position as Assistant Softball Coach, approved on the October 9, 2023 board agenda, effective January 2, 2024.
2. Accept the resignation of Allison Chruscial from her position as Volunteer Assistant Softball Coach, approved on the October 9, 2023 board agenda, effective January 2, 2024.

D. Co-Curricular Appointment 2023-2024

Robert Fahler, Jr	HS Spring Intramural Boys Basketball	\$1,000
Winterford Ohland	HS Winter Intramurals	\$1,000

E. Co-Curricular Appointment 2024-2025

Shelby Bailey	Assistant Girls Soccer Coach	\$3,301
Robert Fahler, Jr	Sr. High Fall Intramural - Basketball Advisor	\$1,010
Shawn Frame	Assistant Football Coach	\$5,343
Christopher Heery	Senior High Fall Intramural - Weightlifting Advisor	\$1,010
Dylan Hofmann	Assistant Football Coach	\$5,343
Greg King	Assistant Cross Country Coach	\$3,107
Michael Lehtonen	Head Cross Country Coach	\$4,780
Derek Long	Assistant Football Coach	\$5,343
Tristian Moore	Assistant Boys Soccer Coach	\$3,301
John Murray	Head Varsity Boys Soccer Coach	\$6,116
Matthew Newhard	Assistant Football Coach	\$5,343
Winterford Ohland	Sr. High Fall Intramurals - Weightlifting	\$1,010
Jason Reinhard	Head Varsity Girls Soccer Coach	\$6,116
Scott Rothrock	Assistant Football Coach - Shared Stipend	\$2,671.50
Wilbert Scott	Assistant Football Coach - Shared Stipend	\$2,671.50
Justin Smoyer	Assistant Football Coach - Shared Stipend	\$2,671.50
Joseph Tout	Head Football Coach	\$8,498
Michael Zambo	Assistant Football Coach - Shared Stipend	\$2,671.50

F. Co-Curricular Volunteers 2023-2024

Joshua Schaffer	Assistant Wrestling Coach
-----------------	---------------------------

G. Co-Curricular Volunteers 2024-2025

James Roth	Assistant Football Coach
Alexandra Rentschler	Assistant Girls Soccer Coach

H. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from January 9, 2024 through the next regularly scheduled board meeting.

V. **POLICY**A. Board Policy First Reading

1. Approve school board policy #116 - Tutoring - Programs, as presented after the first reading. ([Attachment #6](#))
2. Approve school board policy #815 - Acceptable Use of Internet, Computers and Network Resources - Operations, as presented after the first reading. ([Attachment #7](#))

**B. Weightlifting Club Initial Application**

Approve the initial club/activity application for the Northern Lehigh High School Weightlifting Club. The Northern Lehigh Education Association recommended stipend for the advisor of this club, Mark Nicosia, is \$200.00 beginning with the 2023-2024 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. ([Attachment #8](#))

**C. Crochet Club Initial Application**

Approve the initial club/activity application for the Northern Lehigh High School Crochet Club. The Northern Lehigh Education Association recommended stipend for the advisors of this club, Lisa Martinez and Elizabeth Trantham, is \$200.00 (shared stipend) beginning with the 2023-2024 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. ([Attachment #9](#))

**D. eSports Team Initial Application**

Approve the initial club/activity application for the Northern Lehigh High School eSports Team. The Northern Lehigh Education Association recommended stipend for the advisors of this club, Krystle Tiedeman & Janelle Scheckler, is \$200.00 (shared stipend) beginning with the 2023-2024 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. ([Attachment #10](#))

**VI. CONFERENCES**

1. Allison Chruscial - PASCD Emerging Leaders Academy - Virtual Sessions: January 31, February 28, April 3 & May 8, 2024 and In-Person Sessions: June 20 & 21, 2024 - State College, PA - Registration & Lodging: \$899.00 - Travel: \$0 - Meals: \$0 - Total Approximate Cost: \$899.00 - Funding: Assistant Superintendent's Professional Development Budget. ([Attachment #11](#))
2. Allyson DeHart - PASCD Emerging Leaders Academy - Virtual Sessions: January 31, February 28, April 3 & May 8, 2024 and In-Person Sessions: June 20 & 21, 2024 - State College, PA - Registration & Lodging: \$899.00 - Travel: \$217.08 - Meals: \$0 - Total Approximate Cost: \$1,116.08 - Funding: Assistant Superintendent's Professional Development Budget. ([Attachment #12](#))
3. Blasia Dunham - PASCD Emerging Leaders Academy - Virtual Sessions: January 31, February 28, April 3 & May 8, 2024 and In-Person Sessions: June 20 & 21, 2024 - State College, PA - Registration & Lodging: \$899.00 - Travel: \$0 - Meals: \$0 - Total Approximate Cost: \$899.00 - Funding: Assistant Superintendent's Professional Development Budget. ([Attachment #13](#))
4. Bryan Geist - Pennsylvania State Athletic Directors Association Conference - March 20-22, 2024 - Hershey, PA - Registration: \$300 - Lodging: \$526 - Travel: \$102.84 - Meals: \$50 - Total Approximate Cost: \$978.84 - Funding: Athletics Budget. ([Attachment #14](#))
5. Matthew Link - 2024 PASA Leadership Forum - March 13-15, 2024 - Hershey, PA - Registration: \$449.00, Lodging: \$397.38 - Travel: \$0, Meals: \$100.00 - Total Approximate Cost: \$946.38 - Funding: Superintendent's Professional Development Budget. ([Attachment #15](#))

- 6. Tania Stoker - 2024 PASA Leadership Forum - March 13-15, 2024 - Hershey, PA - Registration: \$379.00, Lodging: \$397.38 - Travel: \$105.19, Meals: \$100.00 - Total Approximate Cost: \$981.57 - Funding: Assistant Superintendent's Professional Development Budget. ([Attachment #16](#))
- 7. Scott Pyne - 2024 Pete&C - February 5-7, 2024 - Hershey, PA - Registration: \$0, Lodging: 0 - Travel: \$0, Meals: \$100 - Total Approximate Cost: \$100 - Funding: Assistant Superintendent's Professional Development Budget. ([Attachment #17](#))

**VII. CURRICULUM AND INSTRUCTION**

A. Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2023-2024 school year:

Helping Teacher	Inductee	Stipend
Allyson DeHart	Jessica Jackovitz	\$800.00

**VIII. OLD BUSINESS**

**IX. (a) NEW BUSINESS**

Approve the resolution in support of School Board Director Recognition Month as presented. ([Attachment #18](#))

**(b) NEW BUSINESS**

Approve the resolution in support of charter school funding reform as presented. ([Attachment #19](#))

**(c) NEW BUSINESS**

As per the recommendation from the administration, approve to enter into an agreement with Peerstar, LLC to interact collaboratively to provide services and interventions. ([Attachment #20](#))

**X. FINANCIAL**

A. Approve the Following Financial [Reports](#):

- 1. NLSD Investments for the month of December, 2023
- 2. General Fund Account for the month of December 2023
- 3. Cafeteria Fund Account for the month of December 2023
- 4. NLHS Student Scholarship Account for the months of November and December 2023
- 5. NLHS Student Activities/Clubs Account for the month of December 2023
- 6. NLMS Student Activities/Clubs Accounts for the month of December 2023

B. Approve the Following List of [Bills](#):

- 1. General Fund months of December 2023 and January 2024
- 2. Cafeteria Fund months of December 2023 and January 2024
- 3. Capital Construction months of December 2023 and January 2024

- 
- 
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #21](#))
  - D. Accept the resignation of Sally Mantz as Washington Township tax collector, effective January 31, 2024.
  - E. Per the recommendation of the administration, approve the purchase of equipment for the Northern Lehigh Police Department at a cost not to exceed \$6,000, funded through the Northern Lehigh Police Department budget.
  - F. Per the recommendation of administration and the Finance Committee, approve the attached resolution directing Northampton County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. ([Attachment #22](#))
  - G. Per the recommendation of administration and the Finance Committee, approve the resolution directing Lehigh County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. ([Attachment #23](#))
  - H. As per the recommendation from the administration and Technology/Buildings and Grounds Committee, approve the purchase of 2 Epson PowerLite Projectors at a cost of \$2,685.54, funded through the ESSER Grant. ([Attachment #24](#))
  - I. Per the recommendation of administration and the Finance Committee, approve the resolution appointing Statewide Tax Recovery as the exclusive tax collector for delinquent per capita taxes as presented. ([Attachment #25](#))
  - J. Per the recommendation of administration and the Finance Committee, approve the addendum to the resolution appointing Statewide Tax Recovery as the exclusive tax collector for delinquent per capita taxes as presented. ([Attachment #26](#))
  - K. Per the recommendation of administration and the Finance Committee, approve to enter into a 63 month lease with Key Business Solutions for a Post Base Insight Mail Machine at a cost of \$130.00 per month. There is no cost increase over the prior agreement. ([Attachment #27](#))
  - L. Per the recommendation from administration, approve to enter into a professional services agreement with Centurisk for a complete appraisal of district facilities and property for valuations required for districtwide property insurance at a cost of \$5,200.00. ([Attachment #28](#))
  - M. Per the recommendation from administration, approve to enter into an agreement with Valenz Health for the purpose of using EPStaffCheck compliance software for fraud check services, which would meet all compliance requirements for medical access, at a yearly cost of \$975. ([Attachment#29](#))

## XI. **LEGAL**

- A. Expulsion Hearing Waiver Approval
  - 1. The Board agrees to the expulsion hearing waiver for Student #2790177. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

2. The Board agrees to the expulsion hearing waiver for Student #2690188. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.
3. The Board agrees to the expulsion hearing waiver for Student #2590130. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [November 20, 2023](#).
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [October 5, 2023](#).
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [October 25, 2023](#).

**XIV. RECOGNITION OF GUESTS**

**XV. ADJOURNMENT**