

# NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting  
Monday, January 6, 2003  
Slatington Elementary School Boardroom  
7:30 P.M.

## AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

## II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute ..... Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
  - 1. Minutes of the Policy/Education Committee meeting held on December 16, 2002.  
(Attachment #1)
- E. Student Representatives To The Board Report ..... Mr. Nicholas Sander  
Ms. Amberly Gable
- F. Solicitor's Report ..... Attorney Charles Stopp
- G. Legislative Report ..... Mrs. Lori H. Geronikos
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
  - Pennsylvania School Boards Association Resolution – January is School Board recognition Month
  - Northampton Community College Request
- J. An Executive Session will be held beginning at 7:00 p.m. in the Superintendent's Office.

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**III. PERSONNEL****A. Nominations for Appointment****1. Instructional**

- a. Shaughn E. Bittner  
Assignment: Temporary Vacancy Replacement Teacher  
Teaching computer classes in the senior high  
school, replacing Nevin Ranck who was  
granted a sabbatical leave for the second  
semester of the 2002-2003 school year.
- Salary: \$35,200\* (Pro-rated) (Appendix A – Step 1B  
on the 2002-2003 CBA Salary Schedule)
- Effective Date: On or about January 28, 2003
- Termination Date: On or about June 16, 2003

\*Salary will be adjusted to reflect the terms and conditions of the new  
collective bargaining agreement when reached.

**B. Substitutes****1. Instructional**

Approve to employ the following substitute teacher(s) for the 2002-2003 school year  
at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-  
20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Nicole L. McQuilken – All Subject Areas

**2. Non-Instructional**

Approve to employ the following substitute aide/secretary for the 2002-2003 school  
year at the 2002-2003 substitute rate of \$7.25 per hour:

Lee Ann Harwi

**C. Unpaid Volunteer Aide**

Approve the following individual as an unpaid volunteer aide in the Slatington Elementary  
School for the 2002-2003 school year: (Pending Verification of Clearances)

Cynthia J. Fritzinger

**D. Accept the resignation of Eric DeAntonis from his position as after school math tutor for  
students in grades 7-12, effective January 31, 2003.****IV. POLICY**

## A. Board Policies

1. 2<sup>nd</sup> Reading

- a. Approve revisions to existing school board policy #007: Local Board Procedures – Distribution, as presented after 2<sup>nd</sup> reading. (Attachment #2)
- b. Approve revisions to existing school board policy #328: Administrative Employees – Administrator Compensation Plan, as presented after 2<sup>nd</sup> reading. (Attachment #3)

2. 1<sup>st</sup> Reading

- a. Approve revisions to existing school board policy #202: Pupils – Attendance of Non-resident Students, as presented after 1<sup>st</sup> reading. (Attachment #4)  
NOTE: Strike-through text indicates deletions, underlined text indicates new information.
- b. Approve to replace our existing policy and adopt a new school board policy #114: Programs – Gifted Education, as presented after 1<sup>st</sup> reading. (Attachment #5)

B. Conferences

1. Approve the request of Diane McMullen and Susan Strubinger, Slatington Elementary teachers, to attend a Staff Development for Educators conference at King of Prussia, PA on March 3, 2003. Expenses for this conference include \$145.00 each for registration, \$30.00 for travel for a total cost of \$320.00 plus the cost of two substitute teachers for one day and will be paid for through Title I funds.
2. Approve the request of Barbara Mantz, Cynthia Grammes, and EdithAnn Fella, Peters Elementary teachers, to attend a Bureau of Education and Research conference in Allentown, PA on January 27, 2003. Expenses for this conference, entitled “Strengthening Your Reading and Writing Instruction” include \$145.00 each for registration for a total cost of \$435.00 plus the cost of three substitute teachers and will be paid for through Title I funds.

## C. Approve the Northern Lehigh Middle School Student Activities Account Fund Statement for the month of November 2002. (Attachment #6)

## D. Approve the Northern Lehigh High School Student Activities Account Fund Statement for the month of November 2002. (Attachment #7)

V. CURRICULUM AND INSTRUCTION

A. Induction Program

Approve David Oertner as the helping teacher in the Northern Lehigh School District Induction Program for inductee Julia Witmer at a stipend of \$750.00 (to be paid upon completion of the mentoring process).

VI. OLD BUSINESSVII. NEW BUSINESSVIII. FINANCIAL

- A. Consider abatement of per capita taxes for the residents that fall within the guidelines as presented in **attachment #8**.
- B. Approve payment of bills from the Construction Account, as presented in **attachment #9**.
- C. Approve payment of bills from the Extended Construction Account, as presented in **attachment #10**.
- D. Approve payment of bills from the Technology Account, as presented in **attachment #11**.
- E. Approve the Arthurs Lestrage Cash Management Portfolio for the month of November 2002. (Attachment #12)
- F. Amend Previous Motions
  - 1. Approve to amend the motion made on December 9, 2002 to purchase a Cutter Autoscrubber and a set of poly brushes from Allen Maintenance Supply Co., Inc. under State Contract #7910-02 in the amount of \$6,171.62. The total amount of this purchase should have been \$6,238.96. Funds for the purchase will be taken from the Furniture and Equipment Fund of the High School Construction Project.
  - 2. Approve to amend the motion made on December 9, 2002 to purchase Gym Wall Pads for the Middle School from Roberts & Meck, Inc. in the amount of \$1,600.00. The total amount of this purchase should have been \$1,620.00. Funds for this purchase shall be paid for from the Furniture and Equipment Fund for the Middle School Construction Project.
- G. Approve the Supplementary Personnel Salary Schedule and Use of Facilities Rental Charges Schedule for the 2002-2003 school year. (Attachment #13)
- H. Approve a \$428.17 real estate tax refund to Carl and Linda Becker, 4698 Maple Drive, Walnutport, PA 18088. The Becker's are due a refund because their assessed value was reduced from \$21,350 to \$8,600 on October 1, 2002. The building was razed, and the

amount of the tax bill is correctly prorated between the old and new assessed value figures to the effective date of October 1, 2002. (Attachment #14)

- I. Approve a \$40.08 real estate tax refund to Joel and Darlene Seip, 314 Willow Avenue, Walnutport, PA. The Seip's are due a refund because their assessed value was reduced from \$54,700 to \$53,500. The assessed value reduction took place September 1, 2002. (Attachment #15)

**IX. LEGAL**

**X. CORRESPONDENCE**

**XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on November 18, 2002.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on November 7, 2002 and December 9, 2002.
- C. Minutes of the Washington Township Board of Supervisors meeting held on November 12, 2002. (Attachment #16)

**XII. RECOGNITION OF GUESTS**

**XIV. ADJOURNMENT**