

**NORTHERN LEHIGH SCHOOL DISTRICT
FINANCE COMMITTEE MEETING**

**Wednesday, October 7, 2020
Immediately Following Technology/Buildings & Grounds Meeting
NLSD Media YouTube Channel**

Committee Members			Meeting Dates		
X	Donna Kulp - Chairperson	X	Susan Bahnick	Jan-8	June-3
X	Robin Distler -Co-Chairperson		Jennifer Butz	Feb-5	August-5
X	Mathias Green	X	Tim Weaber	Mar-4	Sep-9
	Robert Kern	X	Eric Hill	Apr-8	Oct-7
X	Matt Link			May-6	Nov-4
X	Rhonda Frantz – Liaison				
X	Sherri Molitoris - Liaison				

Also in Attendance: Mrs. Martineau, Krystle Ertle, Kevin Schmdit,

Minutes

- Cafeteria Update
 - BACKPACK BUDDIES:
 - We started backpack buddies today. This week we will hand out 25. I got an email yesterday that Second Harvest has an important meeting on Oct. 14th which they will decide whether they will continue the program or not.
 - GRAB-N-GO MEALS:
 - We are averaging 70 online and 130 hybrid grab-n-go meals since we started.

- Neffs Bank
 - Committee supports changing accounts to Neffs Bank

- Audit
 - Gorman and Associates completed the local audit on September 25, 2020 and there were no major findings or citations.
 - A control deficiency of miscoding of supplies other than food items were coded incorrectly in the cafeteria fund. This has since been corrected and was originally a result of a vendor change with different billing procedures.
 - A control deficiency of a delinquent recording in the federal programs requirements to which the auditors attributed to COVID-19.

- Act I Index
 - The Act I index is 3% and our adjusted index is 4%

- Portnoff addendum
 - Extends current agreement for an additional year to continue to collect delinquent real estate taxes. No changes in terms of agreement.
- SDIC rebate of 5% (approx. \$3,800) from our workers compensation insurer.

Reminder: Next meeting is scheduled for Wednesday, November 4, 2020